



Ref: mch

17 July 2020

Dear Parents

We are writing to you regarding the provision of school meals. Sefton Catering department produce our meals as we don't have a cooking kitchen in school. Therefore; we are unable to provide meals on an 'as and when basis'. Also, your child must stay for a minimum of 1 month; however, they can stay for a day or a number of days provided they are the same day each week within the month.

All meals must be paid for in advance. If your child stays for meals every day you will need to send in a minimum payment of £45.00 every 4 weeks (equivalent of £2.25 per day). **It is very important that the money is put into an envelope with your child's name and the amount enclosed and placed into their book bag.**

A number of our children already stay for the whole half-term and payment is received at the beginning of each term. Cheques are accepted, payable to Sefton MBC.

Yours sincerely

M Holbrook

MRS M C HOLBROOK
Office Manager

